

हिमाचल प्रदेश सरकार
गृह विभाग

संख्या: गृह(ए)ए(3)-1/2005-पार्ट तारीख शिमला-2 11 मार्च,2011

अधिसूचना

हिमाचल प्रदेश के राज्यपाल, पुलिस अधिनियम, 1861 की धारा 2 के साथ पठित धारा 46 और हिमाचल प्रदेश पुलिस अधिनियम, 2007 (2007 का 17) की धारा 144 की उप धारा (4) 4 द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, हिमाचल प्रदेश राज्य में यथा लागू पंजाब पुलिस नियम, 1934 का और संशोधन करने के लिए निम्नलिखित नियम बनाती हैं, अर्थात्:-

संक्षिप्त नाम और प्रारम्भ।	1	(1)	इन नियमों का संक्षिप्त नाम पंजाब पुलिस (हिमाचल प्रदेश संशोधन) नियम, 2011 है।
अपैडिक्स 12.12-ए का प्रतिस्थापन।	2.	(2)	ये नियम तुरन्त प्रवृत्त होंगे। विद्यमान अपैडिक्स 12.12-ए के स्थान पर निम्नलिखित रखा जाएगा, अर्थात्:-

“Appendix-12.12 A

Procedure for recruitment of Constables in the H.P. Police Department.

Preamble: Himachal Pradesh Police consists of a number of distinct wings, the two most prominent of which are the ‘Armed Police’ and the ‘District Police’. In most States in India, recruitments to these two wings are made by different modes: Battalion recruitment is centrally done, while District recruitment is done by District Level Committees. In this State however, a system has been evolved by which recruitment is initially done in the Battalion and personnel are transferred to Districts depending on vacancies. The system has several advantages:

Since District Police also do law and order duties, their Battalion experience is useful.

Centralized recruitment is easier to manage.

District level vacancies do not accumulate since personnel from Battalions fill in the vacancies as they arise.

As a result of this, Battalion, though a State level cadre has in its recruitment phase, characteristics similar to a District cadre and recruitment procedures must be able to cater to the complex requirements inherent in the system. Through this notification, the existing recruitment procedure are being updated to meet contemporary requirements, certain procedures relating to submission of applications have been simplified, a change has been done in Physical Efficiency Test requirements and provisions regarding written examination have been made explicit. These changes will make the Police recruitment more transparent and will also simplify the procedure.

1. Recruitment of Constables

Recruitment shall be done once a year or at such frequency as may be required based on vacancies as may be determined.

2. Apportionment of vacancies:- Post of constables will be filled on the basis of ratio of population of district.

3. Reservation:-

3.1 Vertical Reservation amongst SC/ST shall be as per Government instructions on the subject from time to time. In tribal districts, the percentage of reservation will be governed by instructions of Tribal Development Department applicable to District Level Cadres. Vertical Reservation for OBC will be as per specific instructions of the State Govt. from time to time. Horizontal reservation for ex-servicemen, wards of freedom fighters, Antodya, IRDP, distinguished sports person and Home Guards will be as per Govt. instructions from time to time.

3.2 In case a post reserved under vertical or horizontal reservation cannot be filled from within that category, the post shall be kept vacant and the matter shall be referred by the Chairman of the District Recruitment Committee to the DGP.

3.3 Vacancies for ex-servicemen shall not be filled by open recruitment but Chairman of the District Recruitment Committee shall send requisition to the Secretary, Ex-Servicemen Cell, Hamirpur to sponsor names. The requisition shall specify the number of posts for each District and the names will be sponsored accordingly.

4. Eligibility:

4.1 Educational and other qualifications and physical standards will be as follows or as notified by the Govt. from time to time.

Sr. No.	Category	Age	Edu. Qlf.	Height		Chest (for male candidate only)
				Male	Female	
1.	General	18 to 23 Yrs.	10 +2	5'-6"	5'-2"	31"x32"
2.	SC/ST	18 to 25 Yrs.	10 +2	5'-4"	5'-0"	29"x30"
3.	OBC	18 to 25 Yrs.	10 +2	5'-6"	5'-2"	31"x32"
4.	Gorkhas	18 to 25 Yrs.	10 +2	5'-4"	5'-0"	29"x30"
5.	Home Guards (General/OBC)	20 to 28 Yrs.	10 +2	5'-6"	5'-2"	31"x32"
6.	Home Guards (SC/ST)	20 to 28 Yrs.	10 +2	5'-4"	5'-0"	29"x30"
7.	Home Guards (Gorkhas)	20 to 28 Yrs.	10 +2	5'-4"	5'-0"	29"x30"
8.	Distinguished Sportsmen (General/OBC)	18 to 25 Yrs.	10 +2	5'-6"	5'-2"	31"x32"
9.	Distinguished Sportsmen (SC/ST)	18 to 25 Yrs.	10 +2	5'-4"	5'-0"	29"x30"
10.	Distinguished Sportsmen (Gorkhas)	18 to 25 Yrs.	10 +2	5'-4"	5'-0"	29"x30"

4.2 In case of ex-servicemen minimum qualification shall be matriculation. However, whenever the vacancies go to the wards of ex-servicemen the educational qualification will be 10+2 only.

5. Procedure for inviting application:-

5.1 Recruitment shall be done by giving advertisement in leading daily newspapers at least one of which will be in the local vernacular. Wide publicity will also be given through local channels of All India Radio. Applications shall be called for from the intending candidates who fulfill the educational and other qualifications. Only such candidates can apply who are registered with an Employment Exchange of the State on the date specified in the advertisement and are Bonafide Himachali. The advertisement shall specify the age educational and other qualifications and physical standards and the District –wise likely number of vacancies including reserved vacancies in each category separately for male and female candidates.

5.2 A processing fee as may be determined by Director General of Police from time to time shall be charged from the General Candidates and only 1/4th of this fee shall be charged from applicants belonging to SC/ST/OBC and IRDP. The amount of processing fee so collected from the candidates will be utilized to meet the expenditure to be incurred by the Department in connection with the recruitment. For this purpose a separate bank account will be operated by the HP Police Recruitment Board. Addl. Director General of Police, Armed Police and Training will be the Chairman of this Board. All Inspectors General/ Dy. Inspectors General of Ranges and IG (Adm. and Welfare) shall be members of this Board. This Board shall be responsible for overall supervision of the recruitment process.

6. Submission of application:-

6.1 Application for recruitment shall be submitted by the applicants on the prescribed proforma to the district Superintendent of Police concerned. An application will be considered only in respect of vacancies of the District in which the applicant is ordinarily resident according to the Bonafide Himachali Certificate obtained by the candidate. This may be noted that no certificates or copies of certificates are to be attached with the application. Instead every applicant will sign a declaration on the application form itself undertaking that the information furnished by him in the Application Form is true and correct. The actual information of original certificates will be done only in respect of candidates who are called for 'Personality Test' (Refer Rule-12) and any applicant having made an incorrect or false declaration shall stand disqualified automatically at that stage. A candidate shall only be considered against the district shown as his residence in the Bonafide Himachali Certificate. A cut off date to declare one's category to avail reservation will be provided in the Recruitment Notice/Advertisement and after that no change of category will be entertained.

7. District Recruitment Committee:-

7.1 Recruitment shall be conducted in each district headquarters by a Committee (called the District Recruitment Committee) headed by the Range IG/DIG, other members being one Commandant of the state Police Battalion as nominated by Director General of Police, District S.P. and one Medical Officer to be nominated by the Chief Medical Officer of the concerned district. The Committee shall co-opt a G.O. belonging to the SC/ ST in case these categories are unrepresented on the Committee. The Committee may co-opt requisite number of GOs/NGOs to assist it in the recruitment process.

7.2 All applications received shall be serially numbered District-wise and a receipt containing the number shall be given to the applicant.

8. Physical Standards Test:-

8.1 The Committee shall cause the candidates to be measured for height and, in the case of male candidates for chest expansion. All measurements will be taken by a Medical Officer, recorded in the Candidate Sheet and signed by the Medical Officer and countersigned by a Member of the Committee. The Committee shall award marks only for HEIGHT as per the following table:-

S.No.	Height for male candidate	Height for female candidate	Marks
1.	Less than 5'-7"	Less than 5'-2"	0 mark
2.	5'-7" but less than 5'-8"	5'-2" but less than 5'-3"	1 Mark
3.	5'-8" but less than 5'-9"	5'-3" but less than 5'-4"	2 Marks
4.	5'-9" but less than 5'-10"	5'-4" but less than 5'-5"	3 Marks
5.	5'-10" but less than 5'-11"	5'-5" but less than 5'-6"	4 Marks
6.	5'-11" and above	5'-6" and above	5 Marks

8.2 Candidates who do not meet the standards prescribed in para 4 shall be summarily rejected and informed accordingly.

9. Physical Efficiency Test of Candidates:-

9.1 List of candidates who are found eligible as per physical standards will be put up on the Notice Board in the District S.P. Office by the Committee immediately after completion of physical standards test and qualified candidates shall be called for Physical Efficiency Test which will be of qualifying nature alone as per the following details:

Sr. No	Event	Minimum qualifying standard for Males	Minimum qualifying standard for Female candidates
1.	1500 Meters Race for Male (800 Meters Race for Female)	6 Minutes 30 Seconds. (No additional attempt is allowed)	4 Minutes 15 Seconds. (No additional attempt is allowed)
2.	High Jump	1.25 Meters (Maximum three attempts are allowed)	Min. 1 Meter. (Maximum three attempts are allowed)
3.	Broad Jump	4 Meters (Maximum three attempts are allowed)	3 Meters (Maximum three attempts are allowed)

9.2 The Committee shall cause to be entered the record of timing and distance of the Physical Efficiency Test in the Candidate's Sheet which will be duly signed by each member of the Committee.

9.3 Candidates who fail to qualify in ANY event will be disqualified forthwith and will not participate in the remaining events.

9.4 Videography of the Physical Efficiency Test and Written Examination will be done for the sake of transparency.

10. Basic List:-

10.1 A Basic List including candidate's name, allotted registration number, and marks scored in the Physical Standard Test (see para 8) will be prepared. The list shall be published on the

Notice Board of the concerned District S.P. Office and qualified candidates shall be required to report for the Written Examination on the appointed date, time and venue.

11. Written Examination

11.1 Written examination will be held at District Headquarters only, preferably on the same day for all districts. Written examination will be of 80 marks of objective type of 60 minutes duration. It will include the following sub groups:

- a. English Language -16 questions
- b. Hindi language -16 questions
- c. General Awareness - 16 questions
- d. Maths & Science - 16 questions
- e. Reasoning Aptitude - 16 questions

The syllabus for the above written examination shall be of 10+2 standard except Mathematics for which syllabus shall be of Matriculation standard.

Only such candidates shall be deemed to have qualified for Suitability cum Personality Test who secures 50% marks in the written test in case of those belonging to General/OBC categories and 40% marks in the case of those belonging to Scheduled Castes and Scheduled Tribes categories. The result of the written examination shall be put up on the Notice Board of the concerned Distt. S.P. Office displaying marks secured by all those candidates who appeared in the written examination.

12. Personality Test:-

12.1 Personality Test shall be consisting of 15 marks. Candidates will be called for Personality test from amongst those who have qualified, in the ratio of 3 persons for each post. Before admitting a qualified candidate to the Personality Test all necessary and relevant documents (in original) shall have to be produced by the candidate alongwith a set of photocopies. Only after the documents are duly scrutinized and found in order, a candidate shall be allowed to appear for Personality Test. Failure to submit original documents or any document not found in order as required shall result in immediate disqualification of the candidate. All the Committee Members will award marks to each candidate. Thereafter average of the marks awarded to a candidate (up to 2 decimal points) will be treated as marks awarded in the Personality Test.

12.2 Candidates who possess NCC certificates will be given a weightage of additional 3 marks for NCC(C) Certificate and 2 additional Marks for NCC (B) certificate in Personality Test. A candidate, who has both these certificates, will be given marks only for NCC(C) Certificate.

13. Publication of Final Result:-

13.1 The final result will be the sum total of the marks obtained in the Basic List, Written Test and Personality Test. The final result, showing the marks obtained in each of the three attributes alongwith the total out of 100 marks and also including the position of respective reserved categories shall be displayed in respect of all candidates who appeared for the Personality Test on the Notice Board of the District S.P office immediately after completion of Personality Test. Claims to horizontal and or vertical reservation shall also be shown in the Remarks Column in the final result sheet.

13.2 Another list which will be named as Waiting List shall also be prepared at the same time in similar manner which shall not be displayed and shall be kept in the office of SP concerned to take care of an eventuality when a suitable candidate either fails to join or is not found fit for appointment subsequently.

14. Medical Examination:-

14.1 The selected candidates shall be required to undergo a medical examination by the relevant Medical Board. Medically unfit candidate shall be informed of rejection of their candidature. The result of the Medical Examination shall be posted on the Notice Board of District SP concerned.

14.2 An appeal against the medical report shall be allowed to be filed before the concerned District Superintendent of Police within 7 days of the display of the result of medical examination. The SP concerned shall cause a Review Medical Board to be constituted by the Chief Medical Officer of the concerned district. This Board shall submit its report within 30 days.

14.3 Suitable candidates from the waiting list shall be substituted in the place of the candidates who have been finally declared medically unfit.

15. Verification of character and antecedents:-

15.1 The character and antecedents of the selected candidates who have been selected provisionally shall be got verified through concerned district police. In case a candidate is found to have been convicted in a court of law, he shall not be offered appointment irrespective of the nature of the offence and the period of sentence.

15.2 In case of a candidate against whom investigation or trial is pending, the offer of appointment may be held in abeyance until he is cleared during investigation or trial, whichever is earlier. Such a candidate shall not be deemed to have become overage on this account alone.

15.3 The post may be filled from the waiting list and the candidate if cleared will be offered a subsequently occurring vacancy.

16. Appointment and Probation:-

16.1 Candidates appearing in the final merit list after declaration of Medical fitness and verification of character and antecedents shall be issued a letter of appointment by the concerned appointing authority. The appointees will have to successfully complete Recruit Training Course (RTC) and field training as may be specified by the Director General of Police. In case an appointee is unable to pass the recruit training course, his service shall be liable to be terminated. Recruits will be confirmed only after successful completion of RTC and successful completion of probation of 2 years service including RTC".

आदेश द्वारा

प्रधान सचिव(गृह)
हिमाचल प्रदेश सरकार

संख्या: गृह(ए)ए(3)-1/2005-पार्ट तारीख शिमला-2 11 मार्च,2011

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है।

1. सचिव (सामान्य प्रशासन) हिमाचल प्रदेश सरकार शिमला-2, कैबिनेट की मद संख्या 5 के सन्दर्भ में प्रेषित है ।
2. पुलिस महानिदेशक, हिमाचल प्रदेश शिमला-2
3. समस्त अतिरिक्त पुलिस महानिदेशक, हिमाचल प्रदेश ।
4. समस्त पुलिस महानिरीक्षक, रैंज हिमाचल प्रदेश ।
5. समस्त जिला पुलिस अधीक्षक, हिमाचल प्रदेश ।
6. नियन्त्रक मुद्रण एवं लेखन सामग्री विभाग हिमाचल प्रदेश शिमला-5 को राजपत्र में प्रकाशन हेतु उनसे अनुरोध है कि राजपत्र की एक प्रति इस विभाग को उपलब्ध करवायें।
7. संरक्षण नस्ति।

अवर सचिव (गृह)
हिमाचल प्रदेश सरकार

(Authoritative English Text of this Department notification No. Home (A) A (3)1/2005-Part dated **11-3-2011** as required under clause (3) of Article 348 of the Constitution of India)

Government of Himachal Pradesh
Home Department

No. Home (A) A (3)1/2005-Part Dated Shimla -171002, the 11th March, 2011

NOTIFICATION

In exercise of the powers conferred by section 46 read with section 2 of the Police Act, 1861 and sub-section (4) of section 144 of the Himachal Pradesh Police Act, 2007 (17 of 2007), the Governor, Himachal Pradesh is pleased to make the following rules further to amend the Punjab Police Rules, 1934, in their application to the State of Himachal Pradesh, namely:-

Short title and commencement. 1 (1) These rules may be called the Punjab Police (Himachal Pradesh Amendment) Rules, 2011.

(2) They shall come into force with immediate effect.

Substitution of Appendix 12.12.-A. 2. For the existing Appendix 12.12.-A, the following shall be substituted, namely:-

“Appendix-12.12-A

Procedure for recruitment of Constables in the H.P. Police Department.

Preamble: Himachal Pradesh Police consists of a number of distinct wings, the two most prominent of which are the ‘Armed Police’ and the ‘District Police’. In most States in India, recruitments to these two wings are made by different modes: Battalion recruitment is centrally done, while District recruitment is done by District Level Committees. In this State however, a system has been evolved by which recruitment is initially done in the Battalion and personnel are transferred to Districts depending on vacancies. The system has several advantages:

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3.2 In case a post reserved under vertical or horizontal reservation cannot be filled from within that category, the post shall be kept vacant and the matter shall be referred by the Chairman of the District Recruitment Committee to the DGP.

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8.	Distinguished Sportsmen (General/OBC)	18 to 25 Yrs.	10 +2	5'-6"	5'-2"	31"x32"
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4.2 In case of ex-servicemen minimum qualification shall be matriculation. However, whenever the vacancies go to the wards of ex-servicemen the educational qualification will be 10+2 only.

5. Procedure for inviting application:-

5.1 Recruitment shall be done by giving advertisement in leading daily newspapers at least one of which will be in the local vernacular. Wide publicity will also be given through local channels of All India Radio. Applications shall be called for from the intending candidates who fulfill the educational and other qualifications. Only such candidates can apply who are registered with an Employment Exchange of the State on the date specified in the advertisement and are Bonafide Himachali. The advertisement shall specify the age educational and other qualifications and physical standards and the District –wise likely number of vacancies including reserved vacancies in each category separately for male and female candidates.

5.2 A processing fee as may be determined by Director General of Police from time to time shall be charged from the General Candidates and only 1/4th of this fee shall be charged from applicants belonging to SC/ST/OBC and IRDP. The amount of processing fee so collected from the candidates will be utilized to meet the expenditure to be incurred by the Department in connection with the recruitment. For this purpose a separate bank account will be operated by the HP Police Recruitment Board. Addl. Director General of Police, Armed Police and Training will the Chairman of this Board. All Inspectors General/ Dy. Inspectors General of Ranges and IG (Adm. and Welfare) shall be members of this Board. This Board shall be responsible for overall supervision of the recruitment process.

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unrepresented on the Committee. The Committee may co-opt requisite number of GOs/NGOs to assist it in the recruitment process.

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3.	5'-8" but less than 5'-9"	5'-3" but less than 5'-4"	2 Marks
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8.2 Candidates who do not meet the standards prescribed in para 4 shall be summarily rejected and informed accordingly.

9. Physical Efficiency Test of Candidates:-

9.1 List of candidates who are found eligible as per physical standards will be put up on the Notice Board in the District S.P. Office by the Committee immediately after completion of physical standards test and qualified candidates shall be called for Physical Efficiency Test which will be of qualifying nature alone as per the following details:

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9.2 The Committee shall cause to be entered the record of timing and distance of the Physical Efficiency Test in the Candidate's Sheet which will be duly signed by each member of the Committee.

9.3 Candidates who fail to qualify in ANY event will be disqualified forthwith and will not participate in the remaining events.

9.4 Videography of the Physical Efficiency Test and Written Examination will be done for the sake of transparency.

10. Basic List:-

10.1 A Basic List including candidate's name, allotted registration number, and marks scored in the Physical Standard Test (see para 8) will be prepared. The list shall be published on the

Notice Board of the concerned District S.P. Office and qualified candidates shall be required to report for the Written Examination on the appointed date, time and venue.

11. Written Examination

11.1 Written examination will be held at District Headquarters only, preferably on the same day for all districts. Written examination will be of 80 marks of objective type of 60 minutes duration. It will include the following sub groups:

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- b) Hindi language -16 questions
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The syllabus for the above written examination shall be of 10+2 standard except Mathematics for which syllabus shall be of Matriculation standard.

Only such candidates shall be deemed to have qualified for Suitability cum Personality Test who secures 50% marks in the written test in case of those belonging to General/OBC categories and 40% marks in the case of those belonging to Scheduled Castes and Scheduled Tribes categories. The result of the written examination shall be put up on the Notice Board of the concerned Distt. S.P. Office displaying marks secured by all those candidates who appeared in the written examination.

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12.2 Candidates who possess NCC certificates will be given a weightage of 3 additional marks for NCC(C) Certificate and 2 additional Marks for NCC (B) certificate in Personality Test. A candidate, who has both these certificates, will be given marks only for NCC(C) Certificate.

13. Publication of Final Result:-

13.1 The final result will be the sum total of the marks obtained in the Basic List, Written Test and Personality Test. The final result, showing the marks obtained in each of the three attributes alongwith the

total out of 100 marks and also including the position of respective reserved categories shall be displayed in respect of all candidates who appeared for the Personality Test on the Notice Board of the District S.P office immediately after completion of Personality Test. Claims to horizontal and or vertical reservation shall also be shown in the Remarks Column in the final result sheet.

13.2 Another list which will be named as Waiting List shall also be prepared at the same time in similar manner which shall not be displayed and shall be kept in the office of SP concerned to take care of an eventuality when a suitable candidate either fails to join or is not found fit for appointment subsequently.

14. Medical Examination:-

14.1 The selected candidates shall be required to undergo a medical examination by the relevant Medical Board. Medically unfit candidate shall be informed of rejection of their candidature. The result of the Medical Examination shall be posted on the Notice Board of District SP concerned.

14.2 An appeal against the medical report shall be allowed to be filed before the concerned District Superintendent of Police within 7 days of the display of the result of medical examination. The SP concerned shall cause a Review Medical Board to be constituted by the Chief Medical Officer of the concerned district. This Board shall submit its report within 30 days.

14.3 Suitable candidates from the waiting list shall be substituted in the place of the candidates who have been finally declared medically unfit.

15. Verification of character and antecedents:-

15.1 The character and antecedents of the selected candidates who have been selected provisionally shall be got verified through concerned district police. In case a candidate is found to have been convicted in a court of law, he shall not be offered appointment irrespective of the nature of the offence and the period of sentence.

15.2 In case of a candidate against whom investigation or trial is pending, the offer of appointment may be held in abeyance until he is cleared during investigation or trial, whichever is earlier. Such a candidate shall not be deemed to have become overage on this account alone.

15.3 The post may be filled from the waiting list and the candidate if cleared will be offered a subsequently occurring vacancy.

16. Appointment and Probation:-

16.1 Candidates appearing in the final merit list after declaration of Medical fitness and verification of character and antecedents shall be issued a letter of appointment by the concerned appointing authority. The appointees will have to successfully complete Recruit Training Course (RTC) and field training as may be specified by the Director General of Police. In case an appointee is unable to pass the recruit training course, his service shall be liable to be terminated. Recruits will be confirmed only after successful completion of RTC and successful completion of probation of 2 years service including RTC”.

By Order

Principal Secretary (Home) to the
Government of Himachal Pradesh

Endost. No. Home (A) A (3)-1/2005-Part Dated Shimla-171002,the 11th March, 2011

Copy forwarded to following for information and necessary action

1. The Secretary (GAG) to the Government of Himachal Pradesh. w.r.t. to Cabinet item No.5.
2. The Director General of Police, Himachal Pradesh.
3. All the ADGP in Himachal Pradesh.
4. All the Inspector General of Police, Ranges in Himachal Pradesh.
5. All the District Superintendent of Police in Himachal Pradesh.
6. The Controller, Printing & Stationary, H. P, Shimla-2 for publication in the Rajpatra. He is requested to supply a copy of Rajpatra to this Department.
7. Guard file.

Under Secretary (Home) to the
Government of Himachal Pradesh