Government of Himachal Pradesh .
Department of Health & Family Welfare.

2/12/2011

No. Health-A-H(1)-1/2011

Dated, Shimla-2, the 30th Nov., 2011

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## **NOTIFICATION**

In exercise of the powers conferred under section 3 of the Himachal Pradesh Public Service Guarantee Act, 2011, the Governor, Himachal Pradesh is pleased to notify various services, authorities & time limits under this act as under:-

Sr. No.	Name of Service/ Public Service	Designated Officer	Format of the application	List of document s required to obtain service	Person who can request for service	Time limit for service	First Appellate Authority	Remarks
1.	2.	3.	4.	5.	6.	7.	8.	9.
1) I	ssuance (	of Medical Co	ertificates					
nt2	a) Post	PHC-Medical Officer In- charge , CHC & CH -Senior Medical Officer Incharge, District Hospital- Incharge, Zonal Hospital- Incharge	No application required	OPD Slip and Discharge Slip	Patient	Same Day during working hours	PHC/CHC/CH BMO, District Hospital- CMO, Zonal Hospital- Medical Superintendent	No fee prescribe ed
1000	b) Medical Certifica te of Fitness for Driving License	CHC & CH - Senior Medical Officer Incharge, District Hospital- SMO Incharge, Zonal Hospital- SMO Incharge	Prescribed Application Form	Two recent passport size Photographs along with medical report	Applicant	Within 2 Working days after the submission of the application form and documents	CHC/CH BMO, District Hospital- CMO, Zonal, Hospital- Medical Superintendent	Fee as prescribed by RKS concerned
Put	(c) Service Entry Fitness	District Hospital- Incharge, Zonal Hospital- Incharge	Request from Appointing Authority	Medical Examinati on Report	Appointed person	With in three working days	District Hospital- CMO, Zonal Hospital- Medical Superintendent	Fee as prescribed by the RKS concerned

Sr. Ravishwala

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2.	3.	4.	5.	6.	7.	8.	9.
2)Disability Certificate:- i) Without Expert opinion/investigations	District Hospital- SMO Incharge, Zonal Hospital- SMO Incharge	Application on plain paper	Three recent passport size photographs, any Residential Proof (Electricity bill/ Telephone bill/Passport/ Aadhar Card/ Ration Card/ Voter ID Card)	Affected Person/ Guardian	30 Days	District Hospital- CMO, Zonal Hospital- Medical Superinten- dent	No fee prescri- bed
ii) With Expert Opinion/Investigation	District Hospital- SMO Incharge, Zonal Hospital- SMO Incharge	Application on plain paper	Three recent passport size photographs, any Residential Proof (Electricity bill/ Telephone bill/Passport/ Aadhar Card/ Ration Card/ Voter ID Card)	Affected Person/ Guardian	Same day during working hours (After the receipt of opinio n / Report)	District Hospital- CMO, Zonal Hospital- Medical Superintend ent	No fee prescri- beed

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Ī	2.	3.	4.	5.	6.	7.	8.	9.
	off-nortem l	Report					, E	
	i) without visceral/ chemical examination	CH-Senior Medical Officer Incharge, District Hospital- SMO Incharge, Zonal Hospital- SMO Incharge	Not applicable	Not applicab le	Requisitio n from Police/ Magistrate	Within 72 working Hrs of conducting Post Mortem	CHC/CH BMO, District Hospital- CMO, Zonal Hospital- Medical Superintendent	No fee prescrib ed
	ii) with visceral/ chemical examination		Not applicable	Not applicab le	Requisition from police/ Magistrate	Within 2 days during working Hrs after the receipt of report	CHC/CH BMO, District Hospital- CMO, Zonal Hospital- Medical Superintendent	No fee prescrib ed

2. Please obtain the acknowledgement of your application The request for service on the application/form prescribed alongwith specified documents can be made to the designated officer or to a person subordinate to him authorised to receive such applications. All designated officers are required to issue order for authorised person and display in the Notice Board as per section 5 of the Act.

An appeal under Section-6 can be filed before the first appellate authority within thirty days from the date of rejection of application or the expiry of the stipulated time limit.

An appeal against the order of the first appellate authority can be filed before the State Information Commission, Himachal Pradesh, who is the second appellate authority.

By order

Secretary(Health)to the Govt. of Himachal Pradesh Dated Shimla-2, the 30th Nov., 2011

Copy forwarded to the following for information and necessary action to:- Ol

1. All the Administrative Secretaries to the Govt. of HP.

The Secretary(AR)to the Govt. of HP.

3/ The Director of Health Services, HP, Shimla-9.4. The Director, NIC, HP, Shimla-2.

Endst. No. As above

Special Secretary(Health)to the Govt. of Himachal Pradesh.

Government of Himachal Pradesh Department of Health & Family Welfare

Dated Shimla-02 3 Sept., 2013

## NOTIFICATION

In exercise of the powers conferred under section 3 of the Himachal Pradesh Public Service Guarantee Act, 2011 and in continuation of this Department Notification of even number dated 1.12.2011 the Governor, Himachal Pradesh is pleased to notify following more services under this act :-

Name of Service/ Public	Designate d Officer	of the	List of docume nts	Person who can request	Time lime for service	First Appellate Authority	Remarks
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O Slip			2 7 57				
OPD Slips/ Tickets	SMO/MO Incharge of the respective Institution s	·NA	No	Patient / attendant	Within 30 Minutes	PHC & CHC - BMO CH&RH -CMO ZH-Sr. MS	Free of cost
ergency call	attending	•**					
Emergency call attending in peripheral Institutions on call	SMO or MO authorized	Slips	OPD Slips	Patient/ attendant	1 hour	PHC & CHC - BMO CH&RH -CMO ZH-Sr. MS	Fee as prescribed by RKS concerned
Emergency call attending in Institutions on call	MO authorized	Slips	OPD Slips	Patient/ attendant	15 min.	PHC & CHC BMO  CH&RH -CMO  ZH-Sr. MS	Fee as prescribed by RKS concerned
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Discharge of patient	SMO or MO authorized		NA .	Patient / attendant on completion of the	Within 4 hours and 30 minutes on request of patient's		Fee as prescribed by RKS concerned
Add. D.H.S				treatment	attendant	ZH-Sr. MS	
	Service/ Public Services  D Sl/p OPD Slips/ Fickets  ergency call Emergency call attending in peripheral Institutions on call  Emergency call attending in Institutions on call  charge of pa Discharge of patient D.H.S. Add. D.H.S.	Service/ Public Services  OSI/p OPD Slips/ Fickets OFD Slips/ Fickets OPD Slips/ Fickets OFD Slips/ Fickets OPD Slips/ Fickets OPD Slips/ Incharge of the respective Institution soft stitution soft stitution soft stitutions on call OPD Slips/ Incharge of the respective Institution soft stitution soft stitution soft stitutions on call OPD SMO or MO authorized by Head of Institutions on call OPD SMO or MO authorized by Head of Institutions soft stitutions on call OPD SMO or MO authorized by Head of Institutions soft stitutions on call OPD SMO or MO authorized by Head of Institutions soft stitutions authorized by Head of Institutions soft stitutions soft stitutions authorized by Head of Institutions soft stitutions soft stitutions authorized by Head of Institutions soft stitutions soft stitution soft stitutions stitutions soft stitutions stitutions soft stitutions stitutions stitutions stitutions stitutions s	Services d Officer of the application  OSI/P  OPD Slips/ SMO/MO Incharge of the respective Institution sergency call attending in peripheral Institutions on call SMO or MO authorized by Head of Instt.  Emergency call attending in peripheral Institutions on call SMO or MO Slips authorized by Head of Instt.  Emergency call attending in Institutions on call SMO or MO Slips authorized by Head of Instt.  Charge of patient  Discharge of patient  Discharge of Datient  Discharge of Instt.  Add. D.H.S.  Add. D.H.S.	Services d Officer of the applica nts required to obtain service  OSI:p  OPD Slips/ SMO/MO Incharge of the respective Institution service  Sergency call attending in peripheral Institutions on call  Emergency call attending authorized by Head of Institutions on call  Emergency call attending authorized by Head of Institutions on call  Charge of patient  Discharge of patient	Services d Officer of the applica nts required to obtain service  D SI/P  OPD Slips/ SMO/MO Incharge of the respective Institution son call Institutions on call  Emergency call attending in peripheral Institutions on call  Emergency call attending in Institutions on call  Discharge of patient  Discharge of	Service/ Public Services  d Officer of the applica tion required to obtain service  D Stip  OPD Stips/ Fickets  OPD Stips/ Incharge of the respective Institution son call  Emergency call attending in peripheral Institutions on call  Emergency call attending in Institutions on call  OPD Stips  OPD	Service/ Public Services  d Officer Public Services  of the applica tion  of the request for service  of the respective Institution  service  D Slips  OPD Slips/ Tickets  OPD Slips/ Tickets  OPD Slips/ Tickets  OPD Slips/ Tickets  OPD Slips  OPD S

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Foot Note: 1 All certificates shall be issued only during routine working hours.

2. Please obtain the acknowledgement of your application.

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days from the date of rejection of application or the expiry of the stipulated time limit.

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By order

00 :- 6/9/2012 Principal Secretary (Health) to the Government of Himachal Pradech Shimla-02 Sept., 2013 Endst. No. As Above Dated Copy forwarded to the following and information and necessary action to:-All the Administrative Secretaries to the Govt. of H.P. 2) The Addl. Chief Secretary (AR) to the Government of H.P. 37 The Director of Himachal Pradesh, H.P. Shimla-09 The Director, NIC, H.P. Shimla-02 ·Ard-II sub.it. Med-IV Sipul Mod-V Additional Secretary (Health) to the Supdi. Med-10 Government of Himachal Pradesh. Supdt. Med-VN 1.E.C. M.I.S .-